

# Academic Support Guideline

## 1 Overview

- 1.1 The Energize Nepal Program (ENEP) supports 30 MS/ME students and 15 PhD students in total.
- 1.2 The support for MS/ME students will be for:
  - 1.2.1 MS/ME : Amount not exceeding NRs 75,000.00
  - 1.2.2 Ph.D. : Amount not exceeding NRs 150,000.00
- 1.3 The support can be utilized as fellowship but, should not exceed the amount mentioned in 1.2:
  - 1.3.1 Fellowship
    - MS/ME : NRs 6,250.00 per month
    - Ph.D. : NRs 12,500 per month

## 2 Preamble

- 2.1 The purpose of this document is to provide the guidelines for students to present their proposal, selection and conditions of the fellowship support provided by ENEP.
- 2.2 The guidelines may be amended, as and when required. These amendments will be published on the ENEP website and will be effective immediately upon publication.
- 2.3 Announcement for call for proposal for academic support will be floated by ENEP on the Kathmandu University website and ENEP website as per its plan.

### **3 Program Description**

- 3.1 The objective of the Program is to encourage the students to pursue higher education in Nepal.
- 3.2 Total of 30 MS/ME students and 15 Ph.D. students will be awarded in total by the Program.
- 3.3 Total of 3 (three) announcements will be floated by ENEP.
- 3.4 The funding is provided to the registered/admitted students currently pursuing Masters or PhD level at academic institutions of Nepal.
- 3.5 Students with disability and from marginalized groups will be prioritized.
- 3.6 Students without other support will be prioritized.
- 3.7 The student's work should be related to the theme of ENEP

### **4 Eligibility Criteria**

- 4.1 The student should have been admitted and have at least more than six months to spend at academic institution prior to graduation
- 4.2 The student should work under the guidance of faculty at the respective institution.
- 4.3 The application should be recommended by the supervisor or Head of the respective Department (HoD).

### **5 General Conditions**

- 5.1 The amount is directly deposited to the student's bank account after approval from ENEP.
- 5.2 The students whoever receives the fellowship should indicate the support from EnergizeNepal (ENEP) in the acknowledgement section of their thesis/dissertation and any other publications related to their ME/MS or Ph.D degree.
- 5.3 Non-performance and non-compliance to the conditions may result in discontinuation of further support. ENEP reserves the rights to discontinue the fellowship.

## **6 Evaluation Criteria and Evaluation Team**

6.1 The applicant will be evaluated based on the following evaluation criteria:

- 6.1.1 Submission of all the requested documents (10%)
- 6.1.2 Prior academic excellence (20%)
- 6.1.3 Prior academic experience (publication, teaching and research experiences) (20%)
- 6.1.4 Quality of research proposal and activity plan (50%)

6.2 Evaluation team comprises of

- 6.2.1 One representative allocated by School of Engineering
- 6.2.2 One representative from Operation Management Committee (OMC),
- 6.2.3 One representative/expert allocated by PMU.

## **7 Application Procedure**

7.1 A complete set of application comprises the followings:

- 7.1.1 Applicant's Profile
- 7.1.2 Copy of Academic Documents & Citizenship
- 7.1.3 Admission letter from academic institution
- 7.1.4 Motivation letter
- 7.1.5 Research proposal
- 7.1.6 Activity plan for the expected support period
- 7.1.7 Recommendation from supervisor or HoD
- 7.1.8 A statement indicating receipt/or not of any other fellowship (self-declaration)

7.2 The application should be sent in single pdf file through e-mail at [energizenepal@ku.edu.np](mailto:energizenepal@ku.edu.np).

### **Contact Address for any other assistance:**

Energize Nepal Program  
First Floor Block 14, KU  
Dhulikhel, Kavre, Nepal  
E-mail: [energizenepal@ku.edu.np](mailto:energizenepal@ku.edu.np)  
Tel.: +977-11-415005, Ext: 3105

*Note: Email us prior to visiting the office for a physical meeting.*